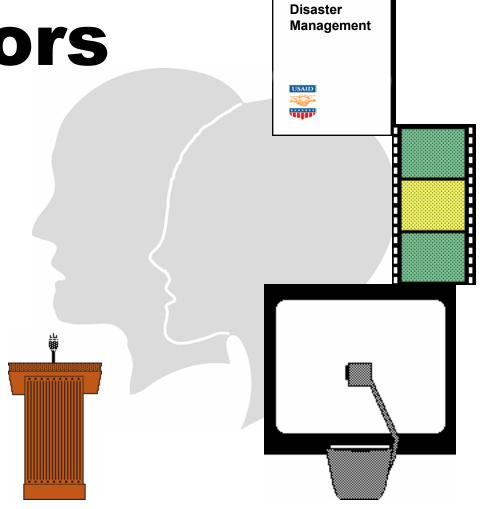


Office of U.S. Foreign Disaster Assistance



OBJECTIVES

The participants will receive information about:

- 1. The instructors, administrative personnel and other participants.
- 2. Logistics for the course.
- 3. The purpose, objectives and methodology of the course.
- 4. Course agenda, exercises and participant presentations.



TR 1-1

Rev. 2 Sep 1999

PURPOSE

To train individuals to develop, present and manage effective training programmes.



OBJECTIVES

Upon completion of this course you will be able to do the following:

- write performance and instructional objectives.
- prepare lesson plans.
- prepare and use audio-visual aids.
- operate audio-visual equipment.



cont.

- use various methods of instructional communication.
- make presentations as an individual and as a member of a team.
- manage a classroom learning environment.
- test trainees for training effectiveness.

